

Embassy of Israel

B2 – Business

**VISA CHECKLIST**

1. Application form to be filled in completely and signed by the applicant; should attach checklist. Applicants email ID & Mobile number is mandatory.  
(01 application form per person) use black ink only
2. Two Recent (not older than six months) photographs in colour with white background.  
(5.5cm / 5.5cm). Please Do NOT Staple
3. The Passport should be valid for at least 1 year (any other type of travel document should be valid for at least six months), beyond the intended duration of stay in the Israel territory and with at least one blank page to affix the visa .Previous passports need to be submitted along with application.
4. **A signed invitation letter ( both in Hebrew and English) from the Israeli company on the letter head containing following detail:\*\***
  - a. Name of the applicant invited
  - b. Passport number of the applicant
  - c. Duration of visit & purpose of travel to Israel
  - d. Days of the intended stay & dates of Visit. (should match with tkt & covering letter)

The letter must mention a guarantee that the applicant will leave Israel after completing the business meeting.

5. **A Covering letter on the letter head from the Indian organization or company containing following details:**
  - a. Name, DOJ and designation of the applicant and also of the signatory (of managerial or executive level) with signature certifying that you will be visiting the Israeli company concerned.
  - b. An outline of the applicant's itinerary, purpose of visit names and addresses of the companies he/she intends to visit.
  - c. Days of the intended stay
  - d. Copy of company registration certificate and Partnership deed.
6. **Proof of funds for stay/ Evidence of source of Financial support such as :**
  - a. Bank statement for last three months (Name of the applicant should be certified by the bank in the statement)  
Statement downloaded from the internet will NOT be accepted.
  - b. Salary Statement for the last 3 months.
7. Return Flight Ticket Booking
8. **Overseas travel medical insurance valid for Israel .The insurance has to cover** for all risks e.g. accident, illness, medical emergency evacuation etc. The policy has to clearly specify the period of validity and has to cover the entire duration of the trip including the date of arrival & departure.

9. One colour Photocopy of first and last page of the passport (in one page) to be submitted.  
And one extra passport copy for acknowledgement.

10. One set of all documents along with application form (filled with photo) in copies

**Please Note:** Applicant could be asked for additional documents or may be called for an interview if required by the Consulate. All the documents should be in A4 size format applicable for Mumbai. If applicant travelling along with family then photocopy of marriage certificate and minors birth certificate will be required.

If minor is travelling with or without parents then parents will have to visit consulate for signing declaration carrying minor's original birth certificate and copy to be notarised and home department stamp will require.

Travel agency's stamp with address and contact number is mandatory if applying through any agency

Remarks :

Applications from below Jurisdictions would be accepted

1. Maharashtra
2. Goa
3. Gujarat
4. Madhya Pradesh